

**ST MARY'S CHURCH OF ENGLAND  
(Aided) PRIMARY SCHOOL**

EXECUTIVE HEADTEACHER:  
**Ms Helen Comfort**  
(B.A.Ed.Hons, NPQH)

ACTING HEAD OF SCHOOL:  
**Mrs Alison Trelfer**  
(B.Ed. Hons)



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***'Learning for life with God as our guide'***

18<sup>th</sup> March 2021

Dear Parent/Carers of Class 1,

Miss Olivia Wilkes, who is a third year student trainee teacher from Christchurch University, will be in Class 1 getting to know the children and the classroom routines this week.

As of March 8<sup>th</sup>, she will be in class every day until March 19<sup>th</sup>, then in class from April 19<sup>th</sup> until May 19<sup>th</sup> teaching some lessons in class.

All the planning will be shared with Ms. Craig and Mrs. Fagg prior to the lesson being undertaken, and all aspects of the teaching and learning during this period will be overseen by myself, Ms. Craig and Mrs. Fagg.

Ms. Craig and Mrs. Fagg will, of course, continue to be available to you throughout this period.

Thank you for your continued support in helping us to develop new teachers for the future.

Yours sincerely

**Mrs Alison Trelfer**  
Acting Head of School